

Dear Shiloh Families,

We are excited we have been in school over a week and we have been getting back into our new routines well. One of the concerns about returning to school, especially while our area positivity rate increases, is becoming complacent. We want to stay in school, but we can only do so if we follow procedures and protocols in partnership with school and home. With that said, I would like to share some important reminders to help keep our students, families, and staff safe.

**Step 1:** Each family will be responsible for completing the Wellness Screening in Skyward for each student prior to the student entering the building. A paper version is available if you cannot access Skyward. This screening step must be completed if your student is participating in In-Person Learning. The Wellness Screening must be completed daily, no later than 7:30am for all students. The Wellness Screening can be found in the student's Skyward account, which can be accessed via computer or the Skyward mobile app. Please respond to each screening question truthfully and to the best of your ability. Your participation is vital for helping us ensure that students are free from exposure to COVID-19 and related symptoms while in our school buildings.

**Before leaving for school each day:**

- Take your student's temperature - a fever is 100.4°F or higher
- Login to Skyward
- Click on the wellness screening
- Answer questions - submit – by 7:30am.

**Students who are not certified COVID free will not be allowed to attend class.**

If you cannot access Skyward or need help setting the app up on your phone, please email [tech@shi85.org](mailto:tech@shi85.org)

We continue to ask that you begin completing the Skyward Wellness Screening every morning so that it becomes a consistent part of your daily routine. Setting an alarm or putting a note on the door you use when leaving your home are examples of ways to help you remember to complete this required step before bringing your student to school each day. We will also send out two text reminders each morning as well.

**Step 2:** Be truthful regarding your student's symptoms/exposures. Please keep student and their siblings home when they are ill. Please call the school office by 9:00am to report absences and request homework. Call your student's healthcare provider for guidance if your student is experiencing any symptoms of COVID-19 including: fever (100.4 or above) or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting, or diarrhea. Please notify the school nurse regarding symptoms or COVID-19 exposures so that precautions can be taken and guidance for return to school instructions can be given. **If anyone in your household is awaiting COVID-19 test results please do not send your child(ren) to school and contact the school nurse.**

**Step 3:** If you are notified that your student is experiencing symptoms of COVID-19 while at school, the following will be required in order for your student to return to school. This protocol is based on decision tree guidelines from the Illinois Department of Public Health.

- Contact your healthcare provider to discuss symptoms and seek guidance.
- **IF your student has a positive COVID test** – your student will stay home for 10 days AND must have improvement of symptoms/no fever for 24 hours prior to return. A “Release from Isolation” letter from the Health Department or notification from the Health Department via phone/email/fax is required in order to return to school.
- **IF your student has a negative COVID test** – Stay home until symptoms have improved and the student meets return-to-school criteria. Negative test documentation (a copy of the lab result), this lab results documentation could come from the laboratory or the healthcare providers office.
- **IF your Provider believes this is NOT COVID related** – Stay home until symptoms have improved and the student meets return-to-school criteria. A healthcare provider note with A) an alternative diagnosis that is not COVID related and B) a specified date the student is cleared to return to school must be submitted before the student’s return. This note can be submitted via fax 618-632-8343 or email [dcorreale@shi85.org](mailto:dcorreale@shi85.org)
- **IF your student has been identified as a close contact (within 6 feet for more than 15 minutes cumulatively throughout a day) with a student/staff member/or other individual outside of school who is being evaluated for COVID-19** – Quarantine will be initiated by Shiloh Schools pending guidance from the Illinois Department of Public Health and/or the St. Clair County Health Department. Your student may be asked to stay home for 14 calendar days after the last exposure to the positive or probable case, or until released by the Health Department or Shiloh Schools. A “Release from Quarantine” letter from the Health Department or notification from the Health Department via phone call or email will be required to return to school.

As changes are made to the Illinois Department of Public Health Decision Tree, those changes will be included in our protocol.

**Step 4:** We ask that families continue to guide students to wear the face mask properly, ensuring it covers the nose and mouth. We also ask that you pack an extra mask in your child’s backpack to use if needed.

Thank you for working with us to keep the students and staff of Shiloh Schools healthy and safe. If we work together and do not become complacent, we will be able to keep our students and staff in our school buildings.

Sincerely,

Dale Sauer